

## **Report to the Cabinet**

**Report reference: C-005-2011/12**

**Date of meeting: 6 June 2011**



**Epping Forest  
District Council**

---

**Portfolio: Finance and Economic Development**

**Subject: Key Objectives 2010/11 – Outturn.**

**Responsible Officer: Steve Tautz (01992 564180).**

**Democratic Services: Gary Woodhall (01992 564470).**

---

### **Recommendation:**

**(1) That the Cabinet considers outturn performance in relation to the Council's Key Objectives for 2010/11.**

### **Executive Summary:**

The annual identification of specific Key Objectives provides an opportunity for the Council to focus attention on how areas for improvement will be addressed over the next year, and how opportunities will be exploited and better outcomes delivered for local people.

A range of Key Objectives for 2010/11 was adopted by the Cabinet at its meeting on 1 February 2010. Performance in relation to the Key Objectives for the year is reviewed by the Cabinet and the Overview and Scrutiny Committee on a six-monthly basis, and was last considered by the Cabinet on 6 December 2010.

### **Reasons for Proposed Decision:**

It is important that relevant performance management processes are in place to review and monitor performance against the Council's Key Objectives, to ensure their continued achievability and relevance, and to identify proposals for appropriate corrective action in areas of slippage or under performance. This report presents the outturn position against the Key Objectives for 2010/11.

### **Other Options for Action:**

No other options are appropriate in this respect. Failure to monitor and review performance against the Key Objectives, and to take corrective action where necessary, could have negative implications for the Council's reputation and for judgements made about the authority.

### **Report:**

1. The Council's Key Objectives for 2010/11 were adopted by the Cabinet at its meeting on 1 February 2010. A schedule detailing outturn performance (at 31 March 2011) against each of the Key Objectives is attached as Appendix 1 to this report.

2. Progress against the Council's Key Objectives was an area of inspection focus in the Managing Performance element of the former Comprehensive Area Assessment (CAA) process introduced in April 2009. Managing Performance comprised the annual assessment of the progress the Council was making towards achieving improvement in the services it delivers to the public, and was intended to identify and reflect efforts to put in place plans to secure improvement. Whilst CAA has been abolished, it is nevertheless important to ensure

that relevant performance management processes are in place to review and monitor performance against the authority's Key Objectives, and to agree proposals for corrective action in areas of slippage or under performance.

3. The Cabinet is requested to consider outturn performance against the Key Objectives adopted for 2010/11. This report was considered by the Overview and Scrutiny Committee at its meeting on 31 May 2011.

#### **Resource Implications:**

Resource requirements for any proposals for corrective action in respect of areas of slippage or under-performance in relation to the Key Objectives for 2010/11, will be identified by the Acting Chief Executive or the responsible service director.

#### **Legal and Governance Implications:**

There are no legal implications or Human Rights Act issues arising from the recommendations in this report, which ensure that the Council monitors progress and reports against the achievement of its Key Objectives.

#### **Safer, Cleaner and Greener Implications:**

There are no implications arising from the recommendations in this report for the Council's commitment to the Nottingham Declaration for climate change, the corporate Safer, Cleaner and Greener initiative, or any Crime and Disorder issues within the district.

#### **Consultation Undertaken:**

Outturn performance against the Key Objectives adopted for 2010/11 has been reported by the Acting Chief Executive and the responsible service directors. This report was considered by the Overview and Scrutiny Committee at its meeting on 31 May 2011.

#### **Background Papers:**

None

#### **Impact Assessments:**

##### Risk Management

The Acting Chief Executive or responsible service director will have identified any risk management issues arising from proposals for corrective action in respect of areas of slippage or under-performance in relation to the Key Objectives for 2010/11, as set out in this report.

##### Equality and Diversity

*Did the initial assessment of the proposals contained in this report for relevance to the Council's general equality duties, reveal any potentially adverse equality implications?*

No. The content of this report has no specific equality implications. However, the Acting Chief Executive or responsible service director will have identified any equality issues arising from proposals for corrective action in respect of areas of slippage or under-performance in relation to the Key Objectives for 2010/11, as set out in this report.

*Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken?*

N/A.

*What equality implications were identified through the Equality Impact Assessment process?*

N/A.

*How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?*

N/A.